


Independent Living Services Calendar

June 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Personal Care Training 4:00 p.m. – 8:30 p.m. 615 Robins ST	2	3
4	5 Staff Retraining 9:00 a.m. – 1:30 p.m. 615 Robins ST	6 TB Skin Test 4:00 p.m. – 5:15 p.m. CPR/First Aid 5:00 p.m. -6:30 p.m. 615 Robins ST	7 Transportation Training 9:30 a.m. – 1:30 p.m. 615 Robins ST	8 Pay Day TB Skin Test Read 8:00 a.m. -2:00 p.m. Staff Retraining 4:00 p.m. – 7:30 p.m. 615 Robins ST	9	10
11	12 Staff Retraining 9:00 a.m. -1:30 p.m. 615 Robins ST	13 New Hire Training 4:00 p.m. -7:30 p.m. 615 Robins ST	14 Personal Care Training 4:00 p.m. – 8:30 p.m. 615 Robins ST.	15 New Hire Training 9:00 a.m. – 1:30 p.m. CPR/First Aid 2:00 p.m. – 3:30 p.m. 615 Robins ST	16	17
18 	19 CPR/First Aid 5:00 p.m. -6:30 p.m. 615 Robins ST	20	21 Transportation Training 5:00 p.m. – 8:00 p.m. 615 Robins ST	22 Pay Day Staff Retraining 9:00 a.m. – 1:30 p.m. 615 Robins ST	23	24
25	26 Abuse and Neglect Training 10:00 a.m. – 11:00 a.m. 615 Robins ST	27 Staff Retraining 4:00 p.m. -8:00 p.m. 615 Robins ST.	28 Positive Behavior Management 5:00 p.m. – 8:00 p.m. 615 Robins ST	29 New Hire Training 9:00 a.m. – 1:30 p.m. 615 Robins ST CPR/First Aid 2:00 p.m. – 3:30 p.m. 615 Robins ST	30	

Independent Living Services and Creative Living, Inc.
June Training Calendar

Training Dates

▪ Personal Care Training	Thursday, June 1	4:00 p.m. – 8:30 p.m.
▪ Staff Retraining	Monday, June 5	9:00 a.m. – 1:30 p.m.
▪ CPR/First Aid	Tuesday, June 6	5:00 p.m. – 6:30 p.m.
▪ Transportation Training	Wednesday, June 7	9:30 a.m. – 1:30 p.m.
▪ Staff Retraining	Thursday, June 8	4:00 p.m. – 7:30 p.m.
▪ Staff Retraining	Monday, June 12	9:00 a.m. – 1:30 p.m.
▪ New Hire Training	Tuesday, June 13	4:00 p.m. – 7:30 p.m.
▪ Personal Care Training	Wednesday, June 14	4:00 p.m. – 8:30 p.m.
▪ New Hire Training	Thursday, June 15	9:00 a.m. – 1:30 p.m.
▪ CPR/First Aid	Thursday, June 15	2:00 p.m. – 3:30 p.m.
▪ CPR/First Aid	Tuesday, June 19	5:00 p.m. – 6:30 p.m.
▪ Transportation Training	Wednesday, June 21	5:00 p.m. – 8:00 p.m.
▪ Staff Retraining	Thursday, June 22	9:00 a.m. -1:30 p.m.
▪ Abuse and Neglect	Monday, June 26	10:00 a.m. – 11:00 a.m.
▪ Staff Retraining	Tuesday, June 27	4:00 p.m. – 8:00 p.m.
▪ Positive Behavior	Wednesday, June 28	5:00 p.m. – 8:00 p.m.
▪ Management New Hire Training	Thursday, June 29	9:00 a.m. – 1:30 p.m.
▪ CPR/First Aid	Thursday, June 29	2:00 p.m. – 3:30 p.m.

Training Course Descriptions

New Hire Training: New employees are required to attend training within **30 days of hire**. Training includes the history of ILS and also licensing requirements. The information that staff will be trained on will help new staff effectively perform their job duties.

Staff Retraining: Current Employees will attend this training to enhance skills that they have already been trained in during the duration of their employment. We will review licensing requirements and also retrain staff on day to day activities that will help them improve their job performances.

CPR / First Aid: All employees are required to be certified in CPR/First Aid. This training requires moving around & practicing techniques. This training requires moving around, please dress comfortably!

Abuse and Neglect Training- This training is an overview of Abuse and Neglect. Video is "Is this abuse, too?" by YAI Education and Training Material

Personal Care Training: Training required for all staff providing personal care. Training is open to all employees. **Contact Tiffany at 327-5234 x 321 to confirm your attendance.**

Positive Behavior Management: This training gives practical ways to deal with individuals when they are having behavior problems/crisis. Practicing interventions is part of this training so attendees must be able to move about and practice restraints. This training requires moving around, please dress comfortably.

**You do not have to register for training. Just come to training at the scheduled time.
Call Tiffany at 327-5234 x 321 with any questions.**