
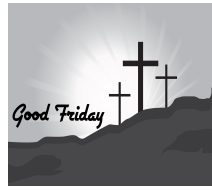


Independent Living Services Calendar

March 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Pay Day	2	3
4	5	6	7 Transportation Training 9:30 a.m. -1:00 p.m. 615 Robins ST	8 New Hire Training 9:00 a.m. – 1:30 p.m. 615 Robins ST	9	10
11	12 CPR/First Aid Training 615 Robins ST 5:00 p.m. - 6:30 p.m.	13	14 Transportation Recertification 9:30 a.m. – 1:00 p.m. 615 Robins ST	15 Pay Day Personal Care Training 9:00 a.m. – 1:00 p.m. 615 Robins ST	16	17 
18	19 CPR/First Aid Training 2:00 p.m. – 3:30 p.m. 615 Robins ST	20 Personal Care Training 4:30 p.m. -8:30 p.m. 615 Robins ST	21	22 New Hire Training 4:00 p.m. – 7:30 p.m. 615 Robins ST	23	24
25	26	27 Transportation Recertification 4:00 p.m. – 7:00 p.m. 615 Robins ST	28 Positive Behavior Management 5:00 p.m. -8:00 p.m. 615 Robins	29 Pay Day Personal Care Retraining 10:00 a.m. – 1:30 p.m. (Only for staff who need recertification) 615 Robins ST	30 Closed 	31

Independent Living Services and Creative Living, Inc.
March Training Calendar

Training Dates

▪ Transportation Training	Wednesday, March 7	9:30 a.m. – 1:30 p.m.
▪ New Hire Training	Thursday, March 8	9:00 a.m. – 1:30 p.m.
▪ CPR/First Aid	Monday, March 12	5:00 p.m. – 6:30 p.m.
▪ Transportation Recertification	Wednesday, March 14	9:30 a.m. – 1:00 p.m.
▪ Personal Care Training	Thursday, March 15	9:00 a.m. – 1:00 p.m.
▪ CPR/First Aid	Monday, March 19	2:00 p.m. – 3:30 p.m.
▪ Personal Care Training	Tuesday, March 20	4:30 p.m. – 8:30 p.m.
▪ New Hire Training	Thursday, March 22	4:00 p.m. – 7:30 p.m.
▪ Transportation Recertification	Tuesday, March 27	4:00 p.m. -7:00 p.m.
▪ Positive Behavior Management	Wednesday, March 28	5:00 p.m. – 8:00 p.m.
▪ Personal Care Retraining	Thursday, March 29	10:00 a.m. – 1:30 p.m.

Training Course Descriptions

New Hire Training: New employees are required to attend training within 30 days of hire.

Transportation Training: **This training is required for all Transportation Staff.** It is training that gives policies and procedures for driving ILS vehicles and personal vehicles and also a road test is given to all participants and must be passed in order to operate the ILS vehicles.

CPR / First Aid: All employees are required to be certified in CPR/First Aid. This training requires moving around & practicing techniques. This training requires moving around, please dress comfortably!

Personal Care Training: Training required for all staff providing personal care. Training is open to all employees. Please Tiffany at 327-5234 x 321 to confirm your attendance.

Positive Behavior Management: PBM training gives practical ways to deal with individuals when they are having behavior problems / crisis. **This training requires moving around, please dress comfortably.**

**You do not have to register for training. Just come to training at the scheduled time.
Call Tiffany at 327-5234 x 321 with any questions.**