

Independent Living Services Calendar

July 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 	5	6 Pay Day	7
8	9 CPR/First Aid 5:00 p.m. – 6:30 p.m. 615 Robins ST	10 New Hire Training 4:00 p.m. -7:30 p.m. 615 Robins ST	11 Transportation Training 9:00 a.m. – 12:30 p.m. 615 Robins ST	12 New Hire Training 9:00 a.m. – 1:30 p.m. 615 Robins ST	13	14
15	16	17 Sign Language Training Jim Thurman, UCA Instructor (Profiles Staff Only) 3:30 p.m. – 4:30 p.m. 615 Robins ST	18 Personal Care Training 10:00 a.m. – 1:30 p.m. 615 Robins ST	19 CPR/First Aid Training 2:00 p.m. – 3:30 p.m. 615 Robins ST	20 Pay Day	21
22	23 CPR/First Aid Training 5:00 p.m. -6:30 p.m. 615 Robins ST	24 Positive Behavior Management 5:00 p.m. – 8:00 p.m. 615 Robins ST	25 New Hire Training 9:00 a.m. – 1:30 p.m. 615 Robins ST	26 New Supervisor's Training (only for new supervisors) 9:00 a.m. – 1:30 p.m. 615 Robins ST	27	28
29	30	31				

Independent Living Services and Creative Living, Inc.
July Training Calendar

Training Dates

▪ CPR/First Aid	Monday, July 9	5:00 p.m. – 6:30 p.m.
▪ New Hire Training	Tuesday, July 10	4:00 p.m. – 7:30 p.m.
▪ Transportation Training	Wednesday, July 11	9:00 a.m. -12:30 p.m.
▪ New Hire Training	Thursday, July 12	9:00 a.m. – 1:30 p.m.
▪ Sign Language Training	Tuesday, July 17	3:30 p.m.- 4:30 p.m.
▪ Personal Care Training	Wednesday, July 18	10:00 a.m. -1:30 p.m.
▪ CPR/First Aid	Thursday, July 19	2:00 p.m. -3:30 p.m.
▪ CPR/First Aid	Monday, July 23	5:00 p.m.-6:30 p.m.
▪ Positive Behavior Management	Tuesday, July 24	5:00 p.m. -8:00 p.m.
▪ New Hire Training	Wednesday, July 25	9:00 a.m. -1:30 p.m.
▪ New Supervisor's Training	Thursday, July 26	9:00 a.m. -1:30 p.m.

Training Course Descriptions

New Hire Training: New employees are required to attend training within 30 days of hire. Training includes the history of ILS and also licensing requirements. The information that staff will be trained on will help new staff effectively perform their job duties.

CPR / First Aid: All employees are required to be certified in CPR/First Aid. This training requires moving around & practicing techniques. This training requires moving around, please dress comfortably!

Personal Care Training: Training required for all staff providing personal care. Training is open to all employees. Please call Tiffany at 327-5234 x 321 to confirm your attendance.

Positive Behavior Management: This training gives practical ways to deal with individuals when they are having behavior problems/crisis. Practicing interventions is part of this training so attendees must be able to move about and practice restraints. **This training requires moving around, please dress comfortably.**

**You do not have to register for training. Just come to training at the scheduled time.
Call Tiffany at 327-5234 x 321 with any questions.**