

**Independent Living Services, Inc Creative Living, Inc. ILS, Greenbrier
December 2, 2008 Minutes**

ILS Board Members present: Kathleen Atkins, Gilbert Baker, Carol Barnhouse, Douglas Hoffmann, Cindy Ludford, Mary Smith, Eric Treat, and Ed Tyler

ILS Board Members absent: Patsy Brannon, Karen Heath, Charles Nabholz, Mickey Prince, Kim Roberson, Preston Scroggins, and Nancy Williams

CL Board Members present: Sharon Mohammed, Patty Montgomery, Shawn Rea, and Nina Smith

CL Board Members absent: Artie Jones, Charlotte Manley, and Ed Smith

ILS Greenbrier Board Members present: Barbara Spradlin

ILS Greenbrier Board Members absent: Cathy Acre, Charles Nabholz, Shirley Price, and Nancy Williams

Guests: Bill Tobias

Staff present: Jackie Fliss, Cindy Edwards, Elissa Douglas, Barbara Spradlin, Pat Blanscet-Toler, and Becky Harris

All motions are presented with the code **MSC** (moved, seconded, carried) or **MSD** (moved, seconded, denied). Names that follow the code indicate the director who introduced the motion and the seconded. Abstentions and "no" votes will be identified following the motion.

Cindy Ludford called the meeting to order at 5:17 PM.

Minutes from September 23, 2008 ILS meeting were approved. **MSC: Treat, Baker**

Cindy reviewed her financial report, which is in the board packet. Cindy expressed her appreciation to Robin Hampton from her department along with Evelyn Fecher Ward and Barbara Spradlin for working so hard to ensure all the past prior authorizations are being accounted for so we can bill.

The board approved the special end of the year pay for employees this year. **MSC: Baker, M. Smith**

Jackie presented the board with her executive director's report. It was noted that Profiles Productions received an award from the city of Conway on their recycling program. A fond farewell was given to Becky Harris who is retiring this month.

Jackie presented the board with information from an offer that was made on the property on Blake Lane which was donated by Dr. Patterson. The board discussed the offer and decided it was not feasible to sell at this time and would like to keep the land as an investment.

Jackie Presented the succession plan which was included in the board packet. A discussion took place regarding the plan and it was approved. **MSC: Treat, M. Smith**

The nominating committee presented their recommendations. They recommended Chris Evans, Gabe Gentry, Alan White, and Dr. Ronald Metheny to become Independent Living Services board members. **MSC: Hoffmann, M. Smith**

The board discussed moving the board meetings to the Thursdays. It was decided to wait until the February 2009 meeting to make any decisions.

Treat moved to adjourn at 5:59 p.m.

Not enough Creative Living board members were present to make quorum so an informative and training meeting was held instead.

Not enough Greenbrier board members were present to have a quorum so an informative and training meeting was held instead.